

# PARSIPPANY TROY HILLS TOWNSHIP SCHOOLS

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**TROY HILLS SCHOOL**  
Michael Nicosia, Principal

509 S. Beverwyck Road  
Parsippany, New Jersey 07054  
Phone: 973-428-7588  
Fax: 973-781-0308

October 5, 2018

Dear Troy Hills Families,

What an exciting time of year! Here at Troy Hills we are very much looking forward to our annual Halloween Celebration. The staff and I have made some exciting tweeks to our Halloween program to allow for more families to attend the parade, better photo opportunities and of course, ensure that our school is safe.

On Halloween, students are invited to attend school dressed in costume for the entire day. If you child chooses to dress - up, please ensure that the costume is appropriate for school and can be worn comfortably all day. Costume "add - ons" (wings, hats, etc.) may be brought to school and put on before the start of the parade. ***Costumes of a violent nature will not be permitted. Weapons of any kind, including toy guns, knives, handcuffs, light sabers and swords will also not be permitted. Finally, for the safety of everyone, students will not be permitted to wear a mask or full face paint. Our staff must be able to tell who each child is at all times.***

We would like to formally invite all family members to attend our Halloween Parade at 9:15 am. Weather permitting, our parade will take place outside. Parents are welcome to help dress their child before school on the blacktop. The children then will enter the building at 8:55 am and go to their homeroom classes for attendance. At 9:15, each class will be 'announced' as they exit the Kindergarten doors. Students will line up around the blacktop while all classes are announced. This will allow all of our students to see all of the various costumes. Once all classes are out, the children will proceed to the parade route, where they will circle three times. In the event of inclement weather, the parade may be delayed or held indoors. A school messenger will be sent by 8:30 am if the weather may cause a change.

Halloween class parties will be held from 1:30 - 2:30 pm. The class parents will work with the teacher prior to that day to plan the specifics. Only designated class parents are permitted to attend the parties. All class parents must sign into school in the main office and obtain a visitors pass. *Due to allergies, parents should not send in additional treats or favor bags that have not been pre approved by the class parents.*

Thank you in advance for all your cooperation in making our Fall Festivities a memorable and safe experience for all. Happy Halloween!

Sincerely,

Michael Nicosia  
Principal